

RATNESH KUMAR PAL *Data Analyst*

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PROFESSIONAL SUMMARY

Results-driven Data Analyst with 7 years of experience across data reporting, financial analytics, and process optimization. Skilled in SQL, Python, Power BI, Pandas, and Advanced Excel to drive data-driven insights and automate reporting workflows. Strong foundation in financial data accuracy and compliance, with the ability to translate complex datasets into actionable business insights.

WORK EXPERIENCE

Accountant Cum Data Analyst, Gokuldas Public School 04/2024 – Present

- Built **automated month-end financial reporting systems** using Excel, SQL, and Python, reducing manual reporting time and improving reporting accuracy.
- Designed **interactive dashboards and financial summaries** to help management track revenue, expenses, and operational performance.
- Performed **data validation and reconciliation** across financial and operational datasets to ensure accuracy and compliance.
- Developed **streamlined reporting workflows** and standardized templates to improve efficiency in financial reporting processes.
- Analyzed financial trends and generated insights to support **data-driven decision making for school administration**.

Account Receivable, Solar Square Pvt Ltd 06/2023 – 04/2024 | Mumbai

- Managed and analyzed **large financial datasets related to receivables and customer transactions** to support financial reporting and compliance.
- Automated recurring financial reports using **advanced Excel tools (Pivot Tables, formulas, and data automation techniques)**.
- Conducted **account reconciliations and discrepancy analysis** to ensure financial data accuracy and integrity.
- Processed **high-volume transactional data** while maintaining strict accuracy and attention to detail.
- Supported **month-end and year-end financial closing activities**, preparing reconciliations and financial summaries for reporting.

Accounts Managers, Fototentia Diagnostics Pvt.ltd 09/2020 – 05/2023 | Indore

- Supported **month-end and year-end financial closing processes**, ensuring timely and accurate financial reporting.
- Performed **account reconciliations and financial record verification** to maintain accurate financial statements.
- Managed **invoice processing, payment tracking, and vendor coordination** to ensure smooth financial operations.
- Maintained organized financial records and assisted in preparing reports for internal financial review.
- Ensured compliance with internal accounting procedures and financial documentation standards.

PROJECTS

Python Financial Data Automation

- Automated month-end reporting using Python and Pandas.
- Validated financial data and generated formatted Excel reports.
- Improved accuracy and reduced manual effort.

SKILLS

Programming & Analytics: Python, SQL, Pandas, NumPy

BI & Visualization: Power BI, Tableau

Data Skills: Data Cleaning, Data Validation, Reporting Automation, Dashboard Development, KPI Tracking, Exploratory Data Analysis, ETL

Tools: Advanced Excel, Tally

Web: HTML, CSS

Domain: Financial Data, Accounts Payable/Receivable, Financial Reporting

EDUCATION

M.Com - Commerce, Jain University, Bangalore

01/2022 – 01/2024 | Bangalore

M.com -Professional Accounting and finance

B.B.A - Management, Chhatrapati Shahu Ji Maharaj University

07/2008 – 07/2011 | Kanpur

CERTIFICATIONS

Data Analyst Professional Certificate:  IBM

Meta Data Analyst:  Meta

Minor in CSE: IIT Mandi